



JOB VACANCY

JOB TITLE Deputy Head of Grounds and Amenities
DEPARTMENT Grounds / Fairwood Site

RESPONSIBLE TO Head Grounds Person

SALARY Competitive

CONTRACT Full-time, 40 hours a week

WORK FLEXIBILITY The position will involve working irregular hours; evenings, weekends and bank holidays)

ROLE RESPONSIBILITIES

- Deliver all elements of qualifications completed to the necessary standards.
- Responsible for procurement assigned by Head of Grounds and Amenities.
- Staffing timesheets completion, checks and spreadsheet updated
- Manage all aspects of fuel for the department, including diesel, petrol and vehicles across the 3 sites.
- Part of the future planning and initiative working group, looking into renos, landscaping, biodiversity, sustainability and pitch programming.
- Lead briefings in the absence of site supervisor and allocate all jobs fairly and evenly, if staff are trained and competent.
- Prepare, maintain, and repair all playing surfaces; natural and synthetic.
- Deputise in the absence of the Head of Grounds and Amenities with staffing (weekly rotas), planning, procurement of all sites, in conjunction with site supervisors. (Grounds management team)
- Help plan, implement, and monitor weekly, monthly, and annual maintenance programmes including completion of renovations.
- Carry out daily pitch maintenance duties including mowing, aerating, line marking, divoting, spraying and fertilising.
- Ensure the standard of surface, amenities and all working areas are presented to the highest level.
- Contribute to the estimated progress for the sources required for work projects.
- Maintaining machinery and equipment ensuring it is cleaned and serviced to the highest standard, reacting to any issues or faults.
- Irrigation maintenance and repairs to be carried out as and when.
- Support the efficient use of resources.
- To work with and support all members of the team to enable an effective and efficient service.
- Encourage and be inclusive to ideas given by any member of the team.
- Promote and by example have safe working practices.
- Liaise with coaching and management staff daily, pre and during training sessions including applying irrigation.
- Speak with coaches pre-set up of all fixtures and follow site pitch protection and EFL pitch protection policies in place.
- Completion of all paperwork daily.
- Winter protection as and when including gritting and frost sheets.



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KNOWLEDGE, SKILLS & EXPERIENCE

Essential

- Working towards level 3 Diploma Work-based Sportsturf management
- PA1 spraying license
- Sound understanding of lighting rigs and undersoil heating
- Have a developed awareness of H&S regulations in their area of responsibility
- Previous experience working with hybrid and fibre sand pitches
- Have a sound understanding of legislation in relation to chemicals and dangerous substances
- Full driving license
- 5 years industry experience

Desirable

- PA2, PA6 spraying licenses

GENERAL STATEMENT

Should an adequate number of applications be received prior to the closing date, Swansea City AFC reserve the right to remove this advert.

Due to a high demand in applications the Club will be unable to respond to those applicants who have not been shortlisted for interview.

SAFEGUARDING & WELFARE

The Company is committed to safeguarding and promoting the welfare of children and young people involved in activities and event at the Company. As part of the Company's recruitment and selection process any offers of work involving working in regulated activity with children are subject to a satisfactory enhanced DBS Disclosure and barred list check (depending on the level of supervision, frequency, and nature of contact with children).

The Company may also conduct online searches of candidates who have been shortlisted as part of its safer recruitment procedures. Appropriate references will be required.

EQUALITY, DIVERSITY & INCLUSION STATEMENT

Swansea City AFC strives to ensure it provides an environment where everyone's rights, dignity and individual worth is respected and takes a zero-tolerance approach to any form of discrimination. Equal Opportunity is an integral part of our recruitment and selection process, and we welcome applications from all individuals who feel they meet the core requirements of the role.

We are particularly encouraging applications from women, disabled people and individuals from diverse ethnic communities who are currently under-represented within the organisation.

All appointments will be made on merit of skill and experience relative to the role.



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HOW TO APPLY

Please complete an Application Form, available [HERE](#). If you require the application form in an alternative format, please email jobs@swanseacity.com

The closing date for this vacancy will be **6th August 2024**.

CRIMINAL RECORD CHECK REQUIREMENT

This role will require an Enhanced DBS Check.

