



JOB VACANCY

JOB TITLE Laundry/Kit Assistant
DEPARTMENT U21 Laundry Department

RESPONSIBLE TO U21's Kit Manager
RESPONSIBLE FOR N/A

SALARY: From £10.90 per hour

HOURS: Seasonal Contract – 6 hours per week with optional overtime. Shift patterns will alternate between Saturday and Sundays

Location: Fairwood Training Ground, Upper Killay SA2 7JX

ROLE RESPONSIBILITIES

- Daily provision and preparation of kit and equipment for training.
- Laundering of kit:
 - Sort, wash and dry all items
- Dressing room pre-match set up and post-match clear down.
- Supporting the match day operation as directed by the Kit Manager.
- Supporting the busy pre-season arrival and preparation of kit so that it is available in a timely fashion as required by coaches and playing staff.
- Assist in the organisation, packing and laundry of kit for training, trips and fixtures.
- Printing logos on match kit and training wear.
- Control and management of kit stock and kit room including maintaining a clean and tidy working environment.
- Be trustworthy and adhere to the Club/Academy protocols and respect confidentiality in all matters.
- Operate laundry equipment such as washers/dryers.

QUALIFICATIONS, KNOWLEDGE, SKILLS & EXPERIENCE

No formal experience required, full training will be provided.

The ideal candidate will have:

- Great attention to detail
- Very organised and punctual
- Ability to work in a fast-paced environment
- Great verbal communication and interpersonal skills
- Ability to maintain confidentiality



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CRIMINAL RECORD CHECK REQUIREMENT

This role will require a Basic DBS Check.

GENERAL STATEMENT

Should an adequate number of applications be received prior to the closing date, Swansea City AFC reserve the right to remove this advert.

Due to a high demand in applications the Club will be unable to respond to those applicants who have not been shortlisted for interview.

SAFEGUARDING & WELFARE

The Company is committed to safeguarding and promoting the welfare of children and young people involved in activities and event at the Company. As part of the Company's recruitment and selection process any offers of work involving working in regulated activity with children are subject to a satisfactory enhanced DBS Disclosure and barred list check (depending on the level of supervision, frequency, and nature of contact with children).

The Company may also conduct online searches of candidates who have been shortlisted as part of its safer recruitment procedures. Appropriate references will be required.

EQUALITY, DIVERSITY & INCLUSION STATEMENT

Swansea City AFC strives to ensure it provides an environment where everyone's rights, dignity and individual worth is respected and takes a zero-tolerance approach to any form of discrimination. Equal Opportunity is an integral part of our recruitment and selection process, and we welcome applications from all individuals who feel they meet the core requirements of the role.

We are particularly encouraging applications from women, disabled people and individuals from diverse ethnic communities who are currently under-represented within the organisation.

All appointments will be made on merit of skill and experience relative to the role.

HOW TO APPLY

Please complete an Application Form, available [HERE](#). If you require the application form in an alternative format, please email jobs@swanseacity.com

The closing date for this vacancy will be Tuesday 7th November 2023.